

## Automobile Claims

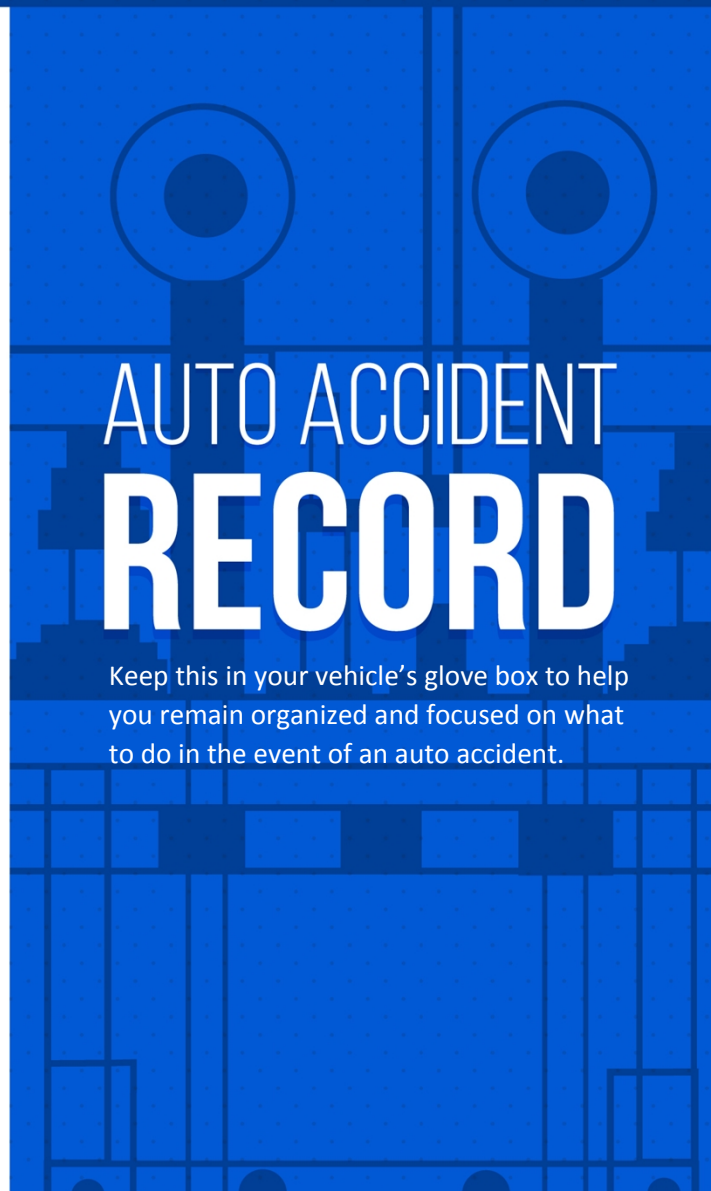
Here are some things to keep in mind if you get into an accident:

- **First, stay calm.** Accidents happen quickly and can be upsetting. Stay calm, and don't argue with others involved in the accident.
- **Prevent additional accidents.** Warn oncoming traffic with a light, flag or similar device.
- **Help the injured.** Don't render first aid unless you're qualified. Call an ambulance if anyone is injured.
- **Call the police.** Don't discuss what happened with anyone except the police.
- **File a report.** In the event that the police are unable to respond to your call, you'll need to go to the nearest police station and file an accident report.
- **Fill out the attached Accident Information form** before leaving the scene of the accident.
- **Alert Gallagher Franchise Solutions at (918) 584-1433.**

### Gallagher Franchise Solutions

1300 S. Main Street  
Tulsa, OK  
74119

Tel: (918) 584-1433  
[www.franinsurance.com/patchmaster](http://www.franinsurance.com/patchmaster)

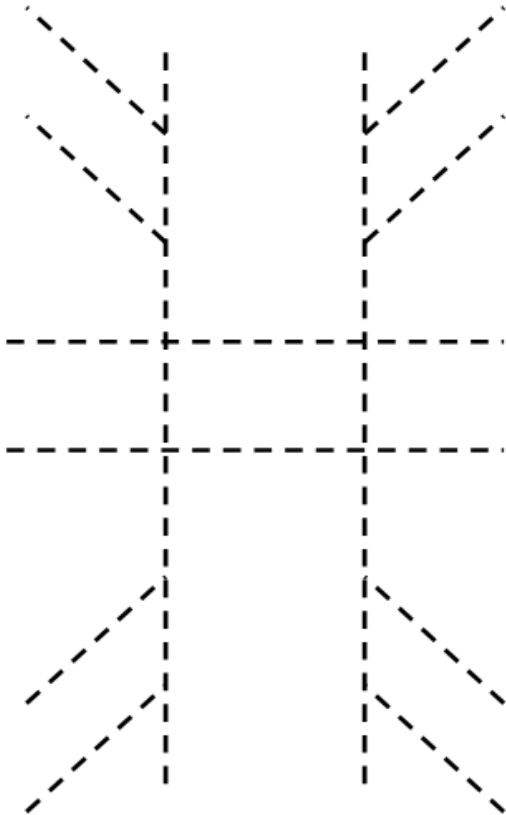


# AUTO ACCIDENT RECORD

Keep this in your vehicle's glove box to help you remain organized and focused on what to do in the event of an auto accident.

## Diagram of the Accident Scene

Show the position of all vehicles, pedestrians and other important details using the symbols below.



1. Your vehicle
2. Other vehicles, numbered successively



Pedestrians



Traffic signals

### Accident Information

Date/time:

Location:

Weather conditions:

Police report number:

### Your Vehicle (Vehicle #1)

Make/model:

License plate # /state:

Your injuries:

### Other Vehicle (Vehicle #2)

Make/model:

License plate # /state:

Driver's name:

Address/phone:

Driver's license #:

Injuries:

Insurance provider:

Policy #:

### Other Persons (Passengers and Pedestrians)

#1. Name:

Age:

Address:

City, state, zip code:

Phone:

#2. Name:

Age:

Address:

City, state, zip code:

Phone:

### Witnesses

Name:

Address:

City, state, zip code:

Phone:

Name:

Age:

Address:

City, state, zip code:

Phone:

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