

**Workers' Compensation Claims Submission**

**Insured Name:** \_\_\_\_\_

**Policy#:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Main Contact Person:** \_\_\_\_\_

**Main Contact Phone#:** \_\_\_\_\_

**Main Contact Email:** \_\_\_\_\_

**Injured Employee Name:** \_\_\_\_\_

**Date of Birth of Injured Employee:** \_\_\_\_\_

**Social Security Number of Injured Employee:** \_\_\_\_\_

**Date of Hire of Injured Employee:** \_\_\_\_\_

**Date of Incident:** \_\_\_\_\_

**Time of Incident:** \_\_\_\_\_

**Description of Incident:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Description of Injury:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Medical Treatment Involved:** \_\_\_\_\_

\_\_\_\_\_

**Name and Address of Medical Facility where treatment took place:** \_\_\_\_\_

---

**Phone# of Medical Facility:** \_\_\_\_\_